

Agenda  
For  
SafeLandUSA

Date: Aug. 28, 2007

Place: BP Office – 200 Westlake park Blvd., Westlake 4, Room 1064, Houston, TX  
77079

Time: 1:00pm to 4:00pm

Time Keeper: Pete Eustis

Scribe: Marie Martin

Facilitator: Roosevelt Smith

Present:

Roosevelt Smith, Tetra

Joe Hurt, IADC

Donald J. Faucheux, Shell

Jimi Shackelford, Shell

Billy Stidham, Shell

Damon Buster, Shell E&P

Charlie Carr, PEC

Angelo Pinheiro, Marathon

David Domingue, Weatherford

Sonny Hedges, GNOIEC

Milton Bell, ExxonMobil

Clay Hoover, Chevron

Dustin Hoffpauir, Anadarko

Jack Amberg, BP

Marie Martin, TEEEX

Arthur Washington, ExxonMobil

- Facility Safety Moment - Host
- Reading of Anti Trust Guidelines - All
- Comments from the Chair - Roosevelt Smith
  - Meetings: We need it to be a predictable date so it can be planned for.  
Email Roosevelt with issues about dates.
  - AI:** Marie will send last meeting's minutes out to info@safeland.  
Meeting minutes need to go out in advance.  
Marie will be responsible for the website put-up if she can get access to do so.
- Review Accomplishments to date and Action Items
  - Training Accepted
    - The syllabus on website, with 23 modules, is the one we had agreed to keep. 21 base modules, and 2 onshore specific sections (excavation & trenching, and onshore orientation & emergency evacuation.)  
For the final time – the syllabus is **approved.**

- Clarified: SG is instructor-led orientation.  
Down the road they are looking at refreshers and competency training, once the infrastructure is in place. SafeGulf is saying no CBT, but some of the accredited programs may already be good CBT.  
Training organizations agreed initially for SafeGulf to be instructor-led.  
There was disagreement as to whether CBT has already been agreed upon – Marie will look up past minutes to resolve this.  
SG and SL need to be reciprocal, and CBT will endanger acceptability to SG.  
Note: There are CBT programs that can maintain competency, and refreshers may be a good place for that.
  - Marie will recreate the review of accomplishments to date and action items.
  - Accreditation  
The training organizations initially will be PEC, IADC, and SafeGulf in order to be parallel with the SafeGulf system.. As we move forward, there is the potential for others.
  - Grandfathering  
What are we doing about grandfathering?  
SafeGulf allowed grandfathering between May 2004 and December 2004 for those with preexisting orientation or training whose syllabus lined up fairly well. About 5000 people were grandfathered by Dec 31, most through IADC.  
Getting the database working before grandfathering works better – retrofitting pictures is one of the hardest parts.  
SafeGulf had a separate grandfathering database, which closed after a period of time.  
Not up for question: Anyone with a record of a preexisting orientation from a SafeGulf accredited organization, who can prove they took all the modules including the new ones, can get the SafeLandUSA card. This is not grandfathering. For example: PEC was considered to meet all requirements on Jan 1 2006. For the record: the majority of operators present (5) were in favor.  
Options:
    - Copy SafeGulf's clause exactly
    - Test out only – supported in conversation – can verify competency. Test out is much less laborious to administer. They should be able to test out if they've been there and done that.
      - (Remember: SG now has 90% test out or 70% if you take the class)
      - Automated test out with human element out of it? PEC had that at one point.
- Note:** Are we going to let contractors grandfather in their trained people based on syllabus similarity? Operators voted, 1 vote per operator present: Majority said **no**.

**Vote:** Are we going to let individuals test out? Operators voted, 4 in favor and 2 abstentions.

Note: SafeGulf also has requirements before people test out.

**Vote:** Test out percentage: SafeLandUSA will follow SG pass percentage and criteria for test out. Operators voted in favor; **passed**.

- Database Suggestions ( Depending on how many Operators attend)  
SafeGulf operators agreed to use ISN. Other operators have not participated in SafeGulf, partly because they preferred a standalone database that didn't require them to become members of ISN. Since then, PEC has developed a database, but they would rather have the industry maintain it. Bill Walker from Newfield surveyed operators on whether a mirror database for SafeGulf was desired. If desired, it must be funded, which would require about \$10K annually.  
Options: ISN is available for the cost of subscription, PEC is willing to give their database which would require \$10K/year of maintenance, and there may be others not yet explored.  
It would be nice to have all the SG and SL employees in one database. Any database has a cost.  
SafeGulf is deciding on this issue during the next month and has agreed to send us their decision. They have invited a SafeLandUSA representative to their meeting Sept. 17 where they are presenting a case for action; Arthur Washington and Roosevelt Smith will attend and bring back information; other SafeLandUSA members are welcome. The database subscription is a barrier for operators who have thought of joining SG. Full access requires ISN subscription.  
All ISN information goes in through accrediting organizations.  
**Tabled** pending the report of SafeGulf decisions.
- SafeLandUSA Roll Out  
Date/s  
Place/s  
Should we focus on South Texas and the locals who understand the process first, instead of going at the same time to Oklahoma, West Texas or other skeptical regions? As a proof of concept?  
Tabled pending operator meeting.
- Report on Operator Endorsement / Support Letter for Management  
Note on terminology: endorse = require; support = accept.  
The draft letter is on the website, ready to edit and take to an operator's management team.  
September is our current deadline to come back and report management decisions.  
BP will not be participating. They are supporting the program and want to reengage later but cannot support it fully now. Jack Amberg will check on whether SafeLandUSA orientation will be accepted.  
Marie will remove BP's name from the list to which letter is being presented.  
ExxonMobil is working up the chain and is likely to be on board.

Chevron will take it to management, talks about possibly accepting it rather than requiring it, and some regions will be more receptive than others. Land is a different group of people from GOM.

Anadarko is taking it to management.

Marathon can not give a yes or no but will take it to management.

Shell management has made it clear they accept this type of effort.

Their representatives are worried that management will say no if questions cannot be answered. Shell representatives also recommend approaching contractor groups before management.

Roosevelt recommends putting together a small group of operators to determine what we need to do to answer all the questions. Operator meetings in between meetings should help. (2-3 operators may be able to make it work and show the others that it's workable.) The possibility exists for SafeGulf committee member exchange to share between IT committees, etc.

Small group members: Roosevelt (Tetra) suggested it and is willing to be a part. Shell would commit to someone being here as an operator.

Marathon is committed. Chevron's representative is willing to come to operator committee meetings, depending on time. Anadarko and BP both commit representatives. ExxonMobil commits a person. This is a separate meeting. Chair nominated: Arthur. Accepted by acclamation.

The operator meeting is to be held before next SL meeting.

- Next SafeLandUSA meeting: at ExxonMobil, September 27, 9AM-12PM.

**Adjourned.**

## **Mission Statement**

**To monitor and continuously improve training standards for the US Land contractor community.**

“All meetings must have a written agenda that is circulated and reviewed prior to the meeting. Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and distribute the minutes of each meeting. The minutes shall include a record of who attended the meeting. Under no circumstances shall attendees discuss: Price, production decisions, marketing decisions, and the person with whom, and the terms on which, each company conducts business. These matters are to be decided unilaterally by each company without agreement or even communication with competitors.”