

Minutes  
For  
SafelandUSA Meeting 7-26-07

1. Open - Introductions

Present:

Rick Ingram – BP

Arthur Washington – ExxonMobil

Greg Hardin – Occidental

Jack Amberg – BP

Marie Martin – TEEX

Brenda Kelly – IADC

Pete Eustis – PEC

Joe Hurt – IADC

Note: Billy Stidham says Shell is still interested and wants to see this happen, but the representative had been unavailable. They intend to return to the meetings.

2. Facility Safety Moment

Antitrust guidelines covered.

3. Review of Last Meeting's Minutes – no changes included except for time of meeting.

4. Old Business:

***Where are we on the time lines***

Dustin had a death in the family; no action

***Status on Operator commitment and documents for management***

Goal = 3<sup>rd</sup> quarter.

***BP status:*** Talking to management, with no formal letter signed, but preparing. Connections exist now with drilling. Management white paper was tabled awaiting time for the new BP orientation to stabilize. Timing is better now, with efforts to reduce duplication of effort. Will have to go to highest level of NA Gas; local group is on board. Believes it can be done; believes BP is on target for 3<sup>rd</sup> quarter.

***ExxonMobil status:*** Management (including production manager) is on board and awaiting more information. No signature; awaiting presentation with all the details. If similar to SafeGulf, should be easy. Favorable disposition as long as it doesn't take too long. Exploration is not involved because it's a separate company.

***Occidental status:*** supportive. Does not currently require this orientation and is unlikely to require contractors to do this. Focus = short service, required OSHA, training for tasks. Their concern is what the companies not involved are going to do. Oxy also encourages trimming time and topics to get down to 4-6 hours. Another concern is the response if contractors are suddenly getting an edict for 8 hours of orientation. Oxy would accept the SafeLandUSA orientation if they decide to require orientation, and they do think positively about it, but they are not going to add a requirement for their contractors now. There is another concern on how evaluation of individual companies will be accomplished.

***Discussion on these points:***

Oklahoma is saying adequacy should be the responsibility of the contractors. There is pushback.

The selling point is unity and eliminating redundancy. We are accepting many of the existing orientations.

It's probably time to get those other people in the room for a meeting instead of going forward with only 2-3 operators included.

On 4-6 vs 8 hours: The goal has been to stay similar to SafeGulf, and we helped them streamline down some of their time already. To get to 4 hours, we may lose support of SafeGulf.

The continuity of employees is greater in Gulf and may lend itself to easier acceptance offshore than onshore.

**Proposed:** One contractor letter document with a list of operators that plan to **require** SafeLandUSA orientation and other operators that plan to **accept** a SafeLandUSA approved program as an orientation. The operator letter will not be changed today without other operators involved.

**AI:** Arthur and Rick will contact other operators and get as many as possible to next meeting, including all who have been involved. The next meeting will be needed to take stock of unity. They will draft a letter to operators including asking for initial feedback, and including the question about requiring or simply accepting.

BP commits to approaching management for a signature.

Question of whether safety councils are still willing to evaluate programs.

There may be a good forum to talk to operators on the week of the 13<sup>th</sup>: US oil & gas safety group meeting. ~12 different companies have been getting together quarterly.

**AI:** Arthur and Rick will create a list of companies who require orientation.

5. Database choices

Only PEC is present to talk about it. No action.

ISN does want to hear the status of our decision.

Question of value for land operations. Shell wanted cards particularly.

Tabled pending operator decisions.

6. Review operator letter to contractors

Done – no action.

**AI:** May be edited if we need to distinguish between companies requiring this orientation and companies only accepting it as an orientation.

Reschedule discussion for **September** meeting, after approvals from companies are in.

7. Review updated PowerPoint presentation

Brenda Kelly edited the original draft.

Changes:

Endorsing replaced accrediting, since this organization was not going to accredit.

Contractors removed from members because they have not been heavily involved and are not heavily represented in the guidance document.

CBT considered again. CBT with proctor qualified like an instructor = acceptable.

SafeLandUSA syllabus module titles added.

Other edits agreed upon.

**AI:** Brenda will update the syllabus on the PowerPoint presentation.

8. Review revised SafeLandUSA Advisory Board Guidance Document

- AI:** Marie will forward current version with the minutes. It will need to be changed to reflect new SafeGulf changes.
9. Review accreditation method of SafeGulf and its application to SafeLandUSA  
**AI:** Invite Sonny Hedges back for August meeting to discuss accreditation.  
In the past, ASC accepted submissions, typically of manuals, compared it to SafeGulf, noted gaps, returned the feedback, and let them send just the added content back in. When the program had all required information, ASC brought matching program in to the Board, who approved it as a matching program. Companies were charged a fee for review time. He is still doing that review for people and would not object to doing it for SafeLand. ASC also did audits for SafeGulf. We do not have figures to give out on how much it would cost to get existing programs approved, but representative numbers are available from SafeGulf. A representative number for approval was \$1200 for approval of company programs.
10. Update on OSHA safety chapters – Rick Ingram  
Status updates on Corpus Christi, E. Texas, Midland, and Oklahoma. Dean McDaniels, regional administrator of OSHA, is very supportive. Next contemplated: South Louisiana. Beginning discussions for Fort Worth and San Juan areas.  
Input solicited.
11. Business Plan overview  
**AI:** Invite Charlie Carr back for August meeting to talk about business plan and finance committee
12. Next meeting: Back to back meeting with SafeGulf at BP, August 28, 1PM-4PM, joint lunch beforehand with SafeGulf.  
September meeting: at ExxonMobil, September 27, 9AM-12PM.
13. Close

## **Mission Statement**

**Monitor and continuously improve consistency of orientation efforts of the US Land upstream community.**

### Anti Trust Guidelines

“All meetings must have a written agenda that is circulated and reviewed prior to the meeting. Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and distribute the minutes of each meeting. The minutes shall include a record of who attended the meeting. Under no circumstances shall attendees discuss: Price, production decisions, marketing decisions, and the person with whom, and the terms on which, each company conducts business. These matters are to be decided unilaterally by each company without agreement or even communication with competitors.”