

## SafeLandUSA Agenda July 23, 2008

Time: 9:00 am until 3:00 pm

Place: Anadarko, 1201 Lake Robbins Dr., The Woodlands, TX 77380

Please RSVP to: Dustin Hoffpauir ([Dustin.Hoffpauir@anadarko.com](mailto:Dustin.Hoffpauir@anadarko.com))

#832-636-3148

*(please notify of any special food accommodations)*

### Topics

- Open/Introductions
- Sign In/Mission Statement
- Facility Safety/Safety Moment
- Anti Trust Guidelines
- Read/Review/Adopt Previous Minutes
- Action Items
- Review: Notebooks for meeting minutes/documents.
- Rick Ingram, BP: Security Module
- PEC Presentation: Explanation on training organization, training providers, & accreditors.
- Rollout of pilot program.
- Card Discussion: One card with all logos.
- OK ETC Discussion: Orientation will be reviewed by committee (curriculum/accreditation for approval).
- Elizabeth Haley, TEEEX: Presentation on TEEEX training
- Determine where next meeting will be held.

### Mission Statement

**To monitor and continuously improve the HSE orientation standards for the US land contractor community.**

“All meetings must have a written agenda that is circulated and reviewed prior to the meeting. Attendees must strictly follow the agenda. Topics not on the agenda must be deferred until the next meeting. An attendee shall be assigned to record and distribute the minutes of each meeting. The minutes shall include a record of who attended the meeting. Under no circumstances shall attendees discuss: Price, production decisions, marketing decisions, and the person with whom, and the terms on which, each company conducts business. These matters are to be decided unilaterally by each company without agreement or even communication with competitors.”

